



tangled  
feet

## Position available: **Executive Producer**

Fixed Freelance Contract 1<sup>st</sup> Sept 2021 – 1<sup>st</sup> July 2022

1.5 days a week or 58.5 days

£175 a day

Total freelance wage £10,237.50

Tangled Feet are committed to and seeks to actively encourage applications from those with less representation in the arts. We specifically welcome applications from people with disabilities (visible and non-visible) and those from Black, Asian, Minority Ethnic, international backgrounds and LGBTQ+ community.



Factory Reset rehearsals



Butterflies

## **About Tangled Feet**

Tangled Feet is an artist-led ensemble based in Luton, creating and touring work locally, nationally and internationally. We founded our company as a group of friends in 2003, aiming to create original theatre through a collaborative working methodology that celebrates physicality and ensemble skills. TF is an artist-led ensemble - one of the few operating in the UK.

We create performances inside and outdoors: in theatres, on the streets, up the side of buildings and inside schools. We love sharing the creative process with new people and younger artists as an integral part of our production process, and in workshops, residencies and participation projects. All of the passion, fun, pain, anger and life experience of the people we meet makes TF's work deeper and richer. The stories of the people we work with become the heart of the shows we create. In return, we hope to offer people life-affirming, fun creative experiences and aim to inspire and support younger generations of artists.

We are a registered charity and an Arts Council England National Portfolio Organisation.



Factory Reset



Boots on the Ground

## **Context of the Role**

We are uniquely structured with the core artists who founded the company also taking on administrative roles. These roles have grown over years into a structure which focuses upskilling the team and being artist led in all areas of the company business. The Co-Artistic Directors produce the work. Surrounding the core team is a growing family of regular performers, designers, technical teams, participation leaders, Dramatherapists and younger people we mentor and support.

The company is run with everyone working on a part time and/or project basis. We work remotely and meet in London and Luton and would want the person who takes on the Executive Director role to work from home as well as travel to Luton and London regularly.

Co-Artistic Directors: Nathan Curry and Kat Joyce

Participation: Emily Eversden

General Manager: Alyson Jones

Marketing and Comms: Sara Templeman

Finance: Mario Christofides

Development & Fundraising: Jonathan Ellicott

Lead Dramatherapist: Alexis Ramsden

Everyone works part time hours between 1 day a week and 2.5 days a week. Most team members work on a Wednesday and so it would be helpful for that day to be one that is worked frequently by the Executive Producer.

Our Trustees are: Beccy Allen (Chair), Mike Webb, Sophie Scull, Catherine McKinney, Catherine Boyd (Vice Chair), Sandro Forte, Rae Leaver, Adeyinka Akinrinade and Carys Surbey

Tangled Feet are currently coming to the end of 4 years of Arts Council Core funding with one more extension year to be applied for in Sept 2021. We are managing multi-year grants from the Steel Charitable Trusts, Children In Need and the Esmee Fairbairn Foundation.

We have a base in Luton but work nationally. We are connected with the creative networks, partners and young people in Luton and through our partnerships locally we deliver educational programmes, performances and talent development.



Half Life



That Parking Show

### **About the Executive Producer Role**

We are looking for someone to help support our planning and operational needs over the next 9 months as we prepare and plan for the next few years of our work. Tangled Feet often work in cycles (both in terms of funding and themes) and we are starting to plan our work from 2023-2026 to tie in with an application for renewed NPO Funding. We are starting to talk and make work around the themes of recovery, reconnection and the mental health of young people. We also want to continue the work we've done supporting the creativity and identity of our freelance community.

We will be writing a new NPO bid in early 2022 and navigating the changed landscape. We will be developing shows, building partnerships, delivering projects, preparing funding bids and confirming we have the appropriate structure, HR plan and internal comms to manage the company's work. The role will help support the leadership of the company from a strategic and operational point of view. The role is principally a producing role but as we are at a stage of long-term planning it also has a strategic/visioning function. The role will include all levels of producing as well as working with the two Co-Artistic Directors on future planning. One of our Co-Artistic Directors Kat Joyce is currently undergoing Cancer treatment and working at a reduced level so the company is also in need of experienced arts leadership from a producing point of view.

Our aim is that the Executive Producers contract is extended past July 1<sup>st</sup> 2022 funding allowing.

### **Key Responsibilities:**

- To support Tangled Feet's work, developing commissioning and co-producing relationships

- To support the developing of new partnerships and creative collaborations
- To work with the Artistic Directors to develop new productions
- To nurture and oversee relationships with existing partners
- To negotiate with venues, festivals and partners
- To produce Tangled Feet projects leading on all operational and logistical producing tasks or hiring appropriate teams to deliver
- To manage freelance teams
- To draw up rehearsal, production and performance schedules
- To draw up budgets for individual productions
- To anticipate and manage artistic needs within the constraints of schedules and budgets
- To maintain best practice in relation to Human Resources
- Work with Tangled Feet General Manager to advise on internal systems and strategies
- To work with Tangled Feet Finance Director and freelance Production Managers to run production budgets
- To work with Tangled Feet Communications and Marketing Lead to advise on strategies

### **Tangled Feet recent/future work include:**

**Butterflies:** Primary school and venue tour of a children's show for 3-8 year olds about the feeling of anxiety when you are young. June 2021, Feb 2022.

**Devolution Evolution:** Artist Development programme for our freelance family to make new work within lockdown period and share in Luton July 2021.

**Murmurations:** Collaboration with Playwright Steve Waters for site specific piece in nature Reserves of Cambridgeshire and Wicken Fen .

**But When?:** Collaboration with Next Generation Youth Theatre to give a teenagers view of public space and their relationships within it.

**Belongings:** Collaboration with Rowan Tree Dramatherapy on co-created piece about living within the care system.

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All Tangled Feet policies can be viewed here <https://tangledfeet.com/about/our-policies>

## Recruitment Process

Please send a covering letter setting out how your experience and approach would suit the role and a CV to [alyson@tangledfeet.com](mailto:alyson@tangledfeet.com) by midday **12<sup>th</sup> August 2021**

Accessible application:

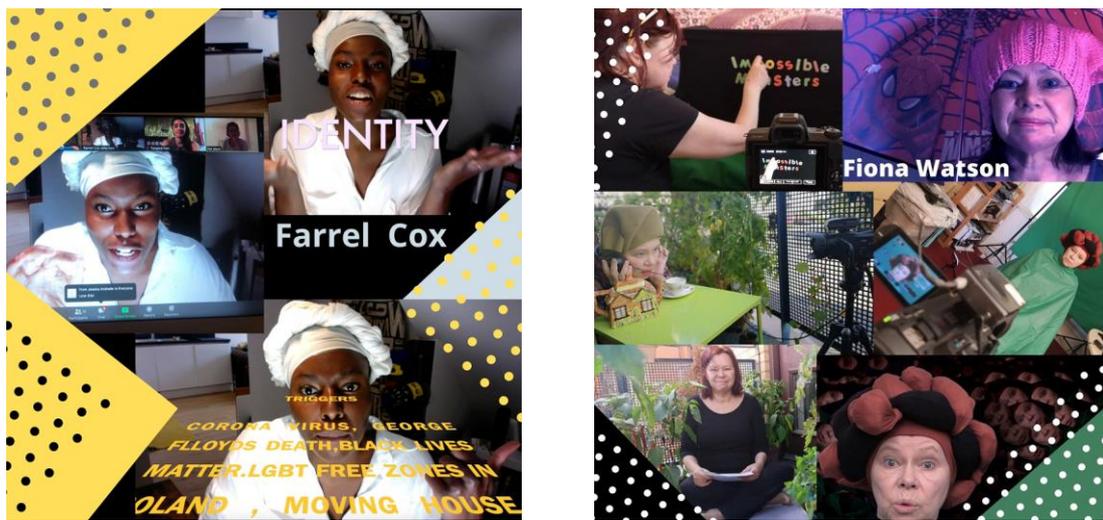
We welcome written, video and audio applications:

Written – A maximum of two A4 pages

Video and audio – A maximum of 6-minute recording

Interviews w/c **23<sup>rd</sup> August 2021** on Zoom

If you have any questions about this position or anything in this advert please contact Tangled Feet's Co-Artistic Director, Nathan Curry at [nathan@tangledfeet.com](mailto:nathan@tangledfeet.com)



Devolution Evolution



Half Life